



Tauranga City

Job description

Title	Operator – Line Marking
Number	TBC
Group	Community Services
Division	City Operations
Reports to	Supervisor – Sports fields
Direct reports	n/a
Date	August 2025

Job holder commitment

The job holder accepts as a fundamental requirement of their employment that they must demonstrate a personal commitment to:-

- modelling organisational values at all times
- a safe and healthy work environment
- provide leadership & guidance to others
- assisting Council to fulfil its Civil Defence responsibilities

At TCC we uphold the principles of Te Tiriti o Waitangi by engaging in an effective and meaningful partnership with tangata whenua. We are committed to developing our knowledge and understanding of te reo Māori, tikanga Māori, Mātauranga Māori and our partnership with tangata whenua.

Job purpose

The primary purpose of the Operator – Line Marking is to accurately mark sports fields to set (often regulation) standards. This is an incredibly detailed role where the position holder will use both manual and robotic line marking equipment.

The operator needs to be reliable, flexible and highly competent to be able to work across multiple sporting codes. Knowledge of sports fields layouts and dimensions and the ability to interpret field layout plans and diagrams is a core requirement of the role.

The hours of operation are varied as a lot depends on events, sporting clubs game schedules, weather events, planned closures and the general health of the asset. Operators will work a minimum of 40 hours per week between 6am and 6pm Monday to Friday. There may also be some weekend work.

Key outcomes

<p>Line marking services are completed on time and to an exceptional standard.</p>	<ul style="list-style-type: none"> • Measure and mark sports field lines accurately according to relevant sport codes and event requirements across the city including high profile locations such as Blake Park, Gordon Spratt, Tauranga Domain, Ferguson Park. • Set out fields using string lines, templates, and measuring tools. • Operate and maintain line marking machinery and equipment. • Ensure correct use of paint, paint mixes and line marking materials. • Monitor and maintain the quality of line markings throughout the season or event. • Assist with general grounds maintenance tasks as needed (e.g., mowing, watering, minor repairs). • Maintain records of field markings, schedules, and any adjustments made.
<p>The Sport fields of Tauranga are at optimal playing condition and are cared for in a way that ensures maximum playing time.</p>	<ul style="list-style-type: none"> • Deliver the work you have been assigned to the best of your ability. Be adaptable as work schedules may change at the last minute due to community concerns, safety or weather issues. • Deliver the set specifications as defined by the Supervisor. • Work collaboratively with your team to get the job done. Be flexible to assist other colleagues and teams when required. • Consistently use the team's technology system (app) to accurately track started and completed work including taking photos. • Complete daily job starts, vehicle checks and any other safety or compliance procedures asked of you. • Attend toolbox talks, team meetings and team events. • Complete daily plant and equipment checks, reporting any issues. Maintain your own equipment. Carry out minor maintenance.

The City Operations Team is always learning and improving.	<ul style="list-style-type: none"> • Complete all relevant SOP's and guidelines. Speak up if you are unsure or feel unsafe. • Willingly attend training and development opportunities to upskill yourself on an ongoing basis. • Actively listen and learn from Supervisor/ Team Leaders and your peers. • Share your expertise with others.
The City Operations Team has a team culture that is positive, respectful and focused on health & safety.	<ul style="list-style-type: none"> • Prioritize health and safety at all times (your own, our teams and the communities). Follow health and safety guidelines and always ask if you are unsure. • Wear appropriate personal protective equipment (PPE) at all times. • Show respect and care for others. • Use E-roads driver safety technology when driving TCC vehicles. • Possess a real customer focus. Understanding you are always in the public eye. • Do not come to work under the influence of drugs and/ or alcohol or other illegal substances. • Report wrongdoing or misconduct to a leader such as miss use of TCC assets, theft, or bullying. • Use common sense and do what is right for the community. • Show respect for TCC's assets, machinery, vehicles, fuel and plant. • Engage with the community/ public in an appropriate way. Acting as an ambassador for TCC. • Communicate any issues or concerns with your leader as soon as possible.

The job description is not an exhaustive list of requirements, the job holder will be required to perform tasks assigned to them that are not explicitly described in this document.

Person specifications

- Experience in line marking either on sports fields or roads.
- Competent user of line marking machinery and technology.
- A genuine passion for sports fields and a real pride in delivering an awesome quality finish.
- Relevant horticultural qualification is preferred or willingness to undergo study, Level 3 Horticulture (Turf Management) or higher.
- Physically fit and healthy.
- A track record in successfully implementing Health & Safety plans and procedures as well as driving a culture of speaking up.
- Full clean class 1, NZ drivers license.
- Excellent communication and interpersonal skills with the ability to adapt your communication style to suit many different audiences.
- Competent technology skills with the ability to use work related apps, opening and closing jobs, closing
- Honesty, reliability and integrity.
- The ability to be a positive ambassador for TCC, interacting with all community members in a respectful and appropriate way, being able to role model this to your team.

Here to make Tauranga better



WHANAKE TE TAI

Our values

Pono / Integrity

We do what we say we will do

Manaakitanga / Respect

We listen to all views and show we care

Whāia te tika / Service

We do the right thing for our community
and each other

Whanaungatanga / Collaboration

We work together and create connections